

Community Fund Proposal Form

Please read the Guide to the Community Fund before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Community Fund**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

1. Name of Ward

2. Title of proposal

3. Name of group or person making the proposal

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

The Community room at the Linwood Centre is a room that is ran by the Linwood Community Association and as such is used by local community groups and organisations for a variety of different projects. In the interest of health & safety the Linwood CA would like to purchase cabinets for storage as equipment & materials are now causing a H&S problem.

The fund will be used to buy 8 suitable cabinets to store equipment and materials of local community groups and organisations that use the facilities in the Community room at The Linwood Centre.

The Community room has on average over 100 local people per week through the door to attend classes or access information. They also allow open access on Wednesdays for clockwise credit union

5. Have you provided supporting information? Tick if yes

6. What is the total cost to the Community Meeting?

£745.20

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
8 X Double Door Locking Cupboards	745.20	
Total	745.20	

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

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9. Who proposed the project? Please provide contact details.

Name of contact person	Brian Muddimer
Your position in organisation or group	Chair
Name of organisation or group	Linwood Community association
Address The Community Room The Linwood Centre Linwood Lane Leicester LE2 6QJ	
Phone number: Linwood 2832335 Brian Mob 07722945941	Email brian.muddimer@hotmail.co.uk

Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

10. Who will deliver the project? Please provide contact details.

Name of contact person	Karen Pickering
Your position in organisation or group	Treasurer
Name of organisation or group	Linwood Community Association
Address The Linwood Centre Linwood Lane Leicester LE2 6QJ	
Phone number 0116 2453025	Email karen.pickering@leicestercity.nhs.uk

11. Declaration

I have read the *Guide to the Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Brian Muddimer
Signature	
Date	03/08/09

Please send this completed form back to:

Bhawna Arya, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, LEICESTER, LE1 9BG.

Fax No: 0116 229 8827